

Keighley Town Council - Meeting Schedule 2016/17

The meeting schedule has been developed in accordance with the review that was approved by full Council on the 31 March 2016. There are a total of 88 meetings scheduled in the calendar including Full Council and public meetings. Each meeting will be provided with Officer attendance as follows:

TC/RFO	Town Clerk/Responsible Financial Officer	47 meetings
DTC	Deputy Town Clerk	41 meetings
AO	Allotments Officer	5 meetings

Note: There are no scheduled meeting's during August except Planning which is to be confirmed.

Type	Date	Day	Officer	Venue	Time
Public Meetings - Held quarterly					
Public Mtng	22/06/2016	Wednesday 22 June 2016	TC / DC	Civic Centre	10.30am
Public Mtng	21/09/2016	Wednesday 21 September 2016	TC / DC	Civic Centre	6.00pm
Public Mtng	15/12/2016	Thursday 15 December 2016	TC / DC	Civic Centre	10.30am
Public Mtng - Annual Town Meeting	27/04/2017	Thursday 27 April 2017	TC / DC	Civic Centre	7.00pm

Annual Meeting - Mayor making					
Annual Meeting of the Town Council	18/05/2017	Thursday 18 May 2017	TC/RFO	Council Chamber	6.30pm

Allotments and Landscapes Committee - 3rd Monday (bi-monthly)					
AL	13/06/2016	Monday 13 June 2016	AO/TC	Council Chamber	6.00pm
AL	12/09/2016	Monday 12 September 2016	AO/TC	Council Chamber	6.00pm
AL	14/11/2016	Monday 14 November 2016	AO/TC	Council Chamber	6.00pm
AL	13/02/2017	Monday 13 February 2017	AO/TC	Council Chamber	6.00pm
AL	10/04/2017	Monday 10 April 2017	AO/TC	Council Chamber	6.00pm

Civic Centre committee - 1st Wednesday (bi-monthly)					
CC	01/06/2016	Wednesday 01 June 2016	DTC	Brigg Room	6.00pm
CC	07/09/2016	Wednesday 07 September 2016	DTC	Brigg Room	6.00pm
CC	02/11/2016	Wednesday 02 November 2016	DTC	Brigg Room	6.00pm
CC	01/02/2017	Wednesday 01 February 2017	DTC	Brigg Room	6.00pm
CC	05/05/2017	Wednesday 03 May 2017	DTC	Brigg Room	6.00pm

Civic Centre Strategy Committee - 2nd week (monthly)					
CCS	08/06/2016	Wednesday 08 June 2016	TC/RFO	Council Chamber	6.00pm
CCS	06/07/2016	Wednesday 06 July 2016	TC/RFO	Council Chamber	6.00pm
CCS	08/09/2016	Thursday 08 September 2016	TC/RFO	Council Chamber	6.00pm
CCS	12/10/2016	Wednesday 12 October 2016	TC/RFO	Council Chamber	6.00pm
CCS	09/11/2016	Wednesday 09 November 2016	TC/RFO	Council Chamber	6.00pm
CCS	07/12/2016	Wednesday 07 December 2016	TC/RFO	Council Chamber	6.00pm
CCS	11/01/2017	Wednesday 11 January 2017	TC/RFO	Council Chamber	6.00pm
CCS	08/02/2017	Wednesday 08 February 2017	TC/RFO	Council Chamber	6.00pm
CCS	09/03/2017	Thursday 09 March 2017	TC/RFO	Council Chamber	6.00pm
CCS	12/04/2017	Wednesday 12 April 2017	TC/RFO	Council Chamber	6.00pm

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Type	Date	Day	Officer	Venue	Time
Complaints Committee - Meet as and when required					
Complaints	29/06/2016	Wednesday 29 June 2016	TC/RFO	Brigg Room	6.00pm
Events and Leisure Committee - 1st Thursday (bi-monthly)					
EL	02/06/2016	Thursday 02 June 2016	DTC	Council Chamber	6.00pm
EL	01/09/2016	Thursday 01 September 2016	DTC	Council Chamber	6.00pm
EL	03/11/2016	Thursday 03 November 2016	DTC	Council Chamber	6.00pm
EL	02/02/2017	Thursday 02 February 2017	DTC	Council Chamber	6.00pm
EL	06/04/2017	Thursday 06 April 2017	DTC	Council Chamber	6.00pm
Finance and Audit Committee - 3rd Monday (monthly)					
F&A	20/06/2016	Monday 20 June 2016	TC/RFO	Brigg Room	6.00pm
F&A	18/07/2016	Monday 18 July 2016	TC/RFO	Brigg Room	6.00pm
F&A	19/09/2016	Monday 19 September 2016	TC/RFO	Brigg Room	6.00pm
F&A	17/10/2016	Monday 17 October 2016	TC/RFO	Brigg Room	6.00pm
F&A	21/11/2016	Monday 21 November 2016	TC/RFO	Brigg Room	6.00pm
F&A	12/12/2016	Monday 12 December 2016	TC/RFO	Brigg Room	6.00pm
F&A	16/01/2017	Monday 16 January 2017	TC/RFO	Brigg Room	6.00pm
F&A	20/02/2017	Monday 20 February 2017	TC/RFO	Brigg Room	6.00pm
F&A	20/03/2017	Monday 20 March 2017	TC/RFO	Brigg Room	6.00pm
F&A	24/04/2017	Monday 24 April 2017	TC/RFO	Brigg Room	6.00pm
Human Resources Committee - Quarterly					
HR	07/06/2016	Tuesday 07 June 2016	TC/RFO	Brigg Room	6.00pm
HR	04/10/2016	Tuesday 04 October 2016	TC/RFO	Brigg Room	6.00pm
HR	17/01/2017	Tuesday 17 January 2017	TC/RFO	Brigg Room	6.00pm
HR	11/04/2017	Tuesday 11 April 2017	TC/RFO	Brigg Room	6.00pm
Keighley Town Mayors Charitable Trust					
Keighley Town Mayors Charitable Trust	16/06/2016	Thursday 16 June 2016	TC/RFO	Civic Centre	TBC

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Type	Date	Day	Officer	Venue	Time
Planning Committee - Held fortnightly every Tuesday					
P	31/05/2016	Tuesday 31 May 2016	DTC	Brigg Room	6.00pm
P	14/06/2016	Tuesday 14 June 2016	DTC	Brigg Room	6.00pm
P	28/06/2016	Tuesday 28 June 2016	DTC	Brigg Room	6.00pm
P	12/07/2016	Tuesday 12 July 2016	DTC	Brigg Room	6.00pm
P	26/07/2016	Tuesday 26 July 2016	DTC	Brigg Room	6.00pm
P	30/08/2016	To be confirmed	DTC	Brigg Room	6.00pm
P	13/09/2016	Tuesday 13 September 2016	DTC	Brigg Room	6.00pm
P	27/09/2016	Tuesday 27 September 2016	DTC	Brigg Room	6.00pm
P	11/10/2016	Tuesday 11 October 2016	DTC	Brigg Room	6.00pm
P	17/10/2016	Tuesday 17 October 2016	DTC	Brigg Room	6.00pm
P	25/10/2016	Tuesday 25 October 2016	DTC	Brigg Room	6.00pm
P	08/11/2016	Tuesday 08 November 2017	DTC	Brigg Room	6.00pm
P	22/11/2016	Tuesday 22 November 2016	DTC	Brigg Room	6.00pm
P	06/12/2016	Tuesday 06 December 2016	DTC	Brigg Room	6.00pm
P	20/12/2016	Tuesday 20 December 2016	DTC	Brigg Room	6.00pm
P	10/01/2017	Tuesday 10 January 2017	DTC	Brigg Room	6.00pm
P	24/01/2017	Tuesday 24 January 2017	DTC	Brigg Room	6.00pm
P	07/02/2017	Tuesday 07 February 2017	DTC	Brigg Room	6.00pm
P	21/02/2017	Tuesday 21 February 2017	DTC	Brigg Room	6.00pm
P	07/03/2017	Tuesday 07 March 2017	DTC	Brigg Room	6.00pm
P	21/03/2017	Tuesday 21 March 2017	DTC	Brigg Room	6.00pm
P	04/04/2017	Tuesday 04 April 2017	DTC	Brigg Room	6.00pm
P	25/04/2017	Tuesday 25 April 2017	DTC	Brigg Room	6.00pm
P	09/05/2017	Tuesday 09 May 2017	DTC	Brigg Room	6.00pm

Policies and Governance Committee - 6 meetings per year					
PG	15/06/2016	Wednesday 15 June 2016	TC/RFO	Council Chamber	6.00pm
PG	14/09/2016	Wednesday 14 September 2016	TC/RFO	Council Chamber	6.00pm
PG	16/11/2016	Wednesday 16 November 2016	TC/RFO	Council Chamber	6.00pm
PG	25/01/2017	Wednesday 25 January 2017	TC/RFO	Council Chamber	6.00pm
PG	08/03/2017	Wednesday 08 March 2017	TC/RFO	Council Chamber	6.00pm
PG	26/04/2017	Wednesday 26 April 2017	TC/RFO	Council Chamber	6.00pm

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Type	Date	Day	Officer	Venue	Time
Full Town Council - Every 8 weeks					
TC	09/06/2016	Thursday 09 June 2016	TC/RFO	Council Chamber	6.30pm
TC	21/07/2016	Thursday 21 July 2016	TC/RFO	Council Chamber	6.30pm
TC	29/09/2016	Thursday 29 September 2016	TC/RFO	Council Chamber	6.30pm
TC	10/11/2016	Thursday 10 November 2016	TC/RFO	Council Chamber	6.30pm
TC	01/12/2016	Thursday 01 December 2016	TC/RFO	Council Chamber	6.30pm
TC	26/01/2017	Thursday 26 January 2017	TC/RFO	Council Chamber	6.30pm
TC	16/03/2017	Thursday 16 March 2017	TC/RFO	Council Chamber	6.30pm
TC	04/05/2017	Thursday 04 May 2017	TC/RFO	Council Chamber	6.30pm

Watch & Transport Committee - 1st Monday (bi-monthly)					
WT	06/06/2016	Monday 06 June 2016	DTC	Council Chamber	6.00pm
WT	05/09/2016	Monday 05 September 2016	DTC	Council Chamber	6.00pm
WT	07/11/2016	Monday 07 November 2016	DTC	Council Chamber	6.00pm
WT	06/02/2017	Monday 06 February 2017	DTC	Council Chamber	6.00pm
WT	03/04/2017	Monday 03 April 2017	DTC	Council Chamber	6.00pm

Total Planned meetings June 2016 to May 2017 = 88

Note: FOI Advisory Panel to meet as and when required